

## **Omega Pharma pharmaceutical is in search of**

### ***Logistics Customer Service Coordinator Trainee***

#### **Key responsibilities:**

- Run the process of shipping goods through our office for medical staff
- Daily communication with customers for back orders and order creation in ERP system
- Daily communication with customers for cancellation, re-rerouting and file update
- Manage daily requests for new customers in CRM
- Update of Logistics master data
- Manage delivery shortages/excesses to pharmacies
- Back up for Customer Service Executive

#### **Requirements**

- Final year students
- Knowledge of MS Office and English language
- Strong organizational skills
- Must be a self-starter and highly motivated individual
- Ability to operate effectively with minimal supervision
- Ability to manage time to meet required deadlines.

**Please send your curriculum vitae, by e-mail to the following address:**

**[hrgreece@perrigo.com](mailto:hrgreece@perrigo.com)**