

ΘΕΣΗ ΠΡΑΚΤΙΚΗΣ ΑΣΚΗΣΗΣ

(αποστέλλεται συμπληρωμένη στο sroudespraktask@teiath.gr)

ΕΠΩΝΥΜΙΑ ΦΟΡΕΑ

TRAVEL HERMES LTD

ΠΕΡΙΓΡΑΦΗ ΤΟΥ ΦΟΡΕΑ

Travel Hermes LTD is the leading Travel Agency regarding the Chinese Incoming tourism and one of the most successful companies in the Greek market, expanding its business to the fields of Transportation, Real Estate and Retail/Marketing.

ΣΤΟΙΧΕΙΑ ΕΠΙΚΟΙΝΩΝΙΑΣ

ΥΠΕΥΘΥΝΟΣ ΓΙΑ ΘΕΣΗ

ΟΝΟΜΑΤΕΠΩΝΥΜΟ : Evaggelos Tartaris

ΘΕΣΗ ΣΤΟ ΦΟΡΕΑ : HR Manager

ΤΗΛΕΦΩΝΑ :

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ΠΕΡΙΓΡΑΦΗ ΘΕΣΗΣ

IT Assistant

Job Description

- Support the IT team in the maintenance of hardware, software and other systems.
- Troubleshoot issues and assist staff with equipment like printers, computers and servers.
- Run software updates backups when requested.
- Support the web page and the social media pages of the Company.
- IT interns may participate in the development of new desktops, servers or applications. They may research hosting options and report pricing and system options to supervisors.

Qualifications

- Undergraduate student, in the field of Information Technology of a Greek University (ATEI).
- IT interns must be motivated and self-starters. They must be open and excited to learn new technologies.
- They should be customer service-oriented and learn techniques to best serve clients.
- Very good writing and speaking skills in English.
- Very good knowledge of local networks and data bases.

Knowledge and Abilities to be acquired by the end of the Internship

- Learn to work within a high demanding business environment.
- Develop planning, organizational and time management skills.
- Increase knowledge of computer skills and specific technology and software (e.g SoftOne).
- Develop team-based work competencies.
- Develop interpersonal skills in order to communicate with employees and day-to-day business contacts.
- Acquire knowledge regarding pricing and other kinds of costs related to the Information Technology.

ΤΜΗΜΑ ΤΟΥ Τ.Ε.Ι. ΑΘΗΝΑΣ ΠΟΥ ΑΦΟΡΑ

ΣΧΟΛΗ ΤΕΧΝΟΛΟΓΙΚΩΝ ΕΦΑΡΜΟΓΩΝ – ΤΜΗΜΑ ΜΗΧΑΝΙΚΩΝ ΠΛΗΡΟΦΟΡΙΚΗΣ