



Teleperformance Hellas

is seeking for an

HR Administrator

for the HR Department:

☐ Responsibilities:

- ✓ Perform related administration duties
- ✓ Write reports and provide detailed statistical and other data analysis.
- ✓ Manage company's system.
- ✓ Support in everyday activities

□ Prerequisites:

- √ Fluency in English
- ✓ Computer Skills
- ✓ Team working & organizing skills



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